

# THE **HONORS** **PROGRAM** VOLUNTEER RECORD



## **TOTAL VOLUNTEER HOURS \_\_\_\_\_**

## **STUDENT RESPONSIBILITY AND CODE OF CONDUCT**

The State University of New York at New Paltz expects all students to adhere to the highest standards of ethics and integrity. Students certify that all work performed adheres to the organizations guidelines.

## RECORDING YOUR HOURS

You must record the number of hours and the date of the activity in your Volunteer Record booklet.

After each time you volunteer, you must have your booklet signed by the organization contact person. It is your responsibility to keep your booklet updated.

## **SUBMISSION OF HOURS**

Once you have completed 40 hours of volunteer work you may submit your booklet to The Honors Program secretary.

STUDENT'S NAME

**STUDENT'S SIGNATURE**